



420 W Lincoln St  
Caledonia, MN 55921

347 Waconia Ct SW  
Cedar Rapids, IA 52404

3717 Bell St  
Janesville, WI 53545

Phone: (507)725-9000 Fax: (507)725-9018

## **NON-DRIVER JOB APPLICATION**

In compliance with Federal and State Equal Employment Opportunity laws, qualified applicants are considered for all positions without regard to race, color, religion, sex, national origin, age, marital status, veteran status, non-job related disability, or any other protected group status.

### ***Answer All Questions / Please Print***

Date of Application \_\_\_\_\_ Position Applied For \_\_\_\_\_

Circle One: Part-Time or Full-Time

Circle One: Caledonia or Cedar Rapids or Janesville

Email Address \_\_\_\_\_

Name \_\_\_\_\_ Phone \_\_\_\_\_

Current Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_

Date of Birth \_\_\_\_\_ Social Security # \_\_\_\_\_

### ***Driver's License Information***

State \_\_\_\_\_ License # \_\_\_\_\_ Expiration \_\_\_\_\_

Class \_\_\_\_\_ Endorsements \_\_\_\_\_

### ***In case of emergency, whom do we contact?***

Name / Relationship \_\_\_\_\_ Phone \_\_\_\_\_

Name / Relationship \_\_\_\_\_ Phone \_\_\_\_\_

# **NON-DRIVER JOB APPLICATION**

**CONTINUED**

Do you have the legal right to work in the United States? \_\_\_\_\_

Have you worked for Caledonia Haulers previously? \_\_\_\_\_ When? \_\_\_\_\_

Reason for leaving? \_\_\_\_\_

Are you currently employed? \_\_\_\_\_ If not, how long since your last employment? \_\_\_\_\_

How did you hear about this job? \_\_\_\_\_

Rate of pay expected? \_\_\_\_\_

Have you ever been convicted of any other violations, including moving traffic violations? \_\_\_\_\_

If yes, describe the offence: \_\_\_\_\_

Date? \_\_\_\_\_ State, County, and City of Violation \_\_\_\_\_

Is there any reason you might be unable to perform the functions of the job for which you have applied (as described in the description)? \_\_\_\_\_

If yes, please explain: \_\_\_\_\_

## ***Education***

Highest Level Completed \_\_\_\_\_

Last School Attended \_\_\_\_\_ City and State \_\_\_\_\_

## ***Special Training***

List any special training, courses, certification, or skills:

\_\_\_\_\_ When? \_\_\_\_\_

\_\_\_\_\_ When? \_\_\_\_\_

# **NON-DRIVER JOB APPLICATION**

**CONTINUED**

## **Employment History - PLEASE INCLUDE LAST 10 YEARS OF EXPERIENCE**

Employer Name \_\_\_\_\_ Job Title \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Reason for Leaving \_\_\_\_\_ Salary / Wage \_\_\_\_\_

Date of Employment From \_\_\_\_\_ To \_\_\_\_\_

May we contact them? Yes or No Contact \_\_\_\_\_ Phone \_\_\_\_\_

Employer Name \_\_\_\_\_ Job Title \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Reason for Leaving \_\_\_\_\_ Salary / Wage \_\_\_\_\_

Date of Employment From \_\_\_\_\_ To \_\_\_\_\_

May we contact them? Yes or No Contact \_\_\_\_\_ Phone \_\_\_\_\_

Employer Name \_\_\_\_\_ Job Title \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

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Date of Employment From \_\_\_\_\_ To \_\_\_\_\_

May we contact them? Yes or No Contact \_\_\_\_\_ Phone \_\_\_\_\_

Employer Name \_\_\_\_\_ Job Title \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Reason for Leaving \_\_\_\_\_ Salary / Wage \_\_\_\_\_

Date of Employment From \_\_\_\_\_ To \_\_\_\_\_

May we contact them? Yes or No Contact \_\_\_\_\_ Phone \_\_\_\_\_

# **NON-DRIVER JOB APPLICATION**

**CONTINUED**

## ***References - Business***

Name \_\_\_\_\_ Phone \_\_\_\_\_

Company \_\_\_\_\_ Position \_\_\_\_\_

Address \_\_\_\_\_ City, State, Zip \_\_\_\_\_

How long have you known? \_\_\_\_\_

Name \_\_\_\_\_ Phone \_\_\_\_\_

Company \_\_\_\_\_ Position \_\_\_\_\_

Address \_\_\_\_\_ City, State, Zip \_\_\_\_\_

How long have you known? \_\_\_\_\_

## ***References - Personal***

Name \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_ City, State, Zip \_\_\_\_\_

How long have you known? \_\_\_\_\_

Name \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_ City, State, Zip \_\_\_\_\_

How long have you known? \_\_\_\_\_

## ***Caledonia Haulers, Inc., is an Equal Opportunity Employer.***

This certifies that I, personally, accurately and truthfully completed this application. I understand that any omission or misrepresentation is "falsification" and may result in refusal or of separation from employment. I hereby authorize Caledonia Haulers, Inc., to make a complete investigation of my background including but not limited to: contacting references, current and past employers, and USIS services to confirm information I provided but not limited to information required by 391.23 of the Motor Carrier Safety Regulations and investigate previous employer Alcohol & Controlled Substance Testing in accordance with Section 382.405 (F&H) and Section 382.413 (A through G) of the Code of Federal Regulations and hold previous employers harmless of all liability from release of said information. It is agreed and understood that this application for employment in no way obligates the employer to employ the applicant.

Applicant Signature \_\_\_\_\_ Date \_\_\_\_\_

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**CONTINUED**

## ***Disclosure and Authorization Regarding Background Investigation For Employment Purposes***

### ***Disclosure***

Caledonia Haulers (the "Company") may request from a consumer reporting agency and for employment-related purposes, a "consumer report(s)" (commonly known as "background reports") containing background information about you in connection with your employment, or application for employment, or engagement for services (including independent contractor or volunteer assignments, as applicable).

HireRight, LLC ("HireRight") will prepare or assemble the background reports for the Company. HireRight is located and can be contacted at 3349 Michelson Drive, Suite 150, Irvine, CA 92612, (800)400-2761, [www.hireright.com](http://www.hireright.com).

The background report(s) may contain information concerning your character, general reputation, personal characteristics, mode of living, or credit standing. The type of background information that may be obtained include, but are not limited to: criminal history; litigation history; motor vehicle record and accident history; social security number verification; address and alias history; credit history; verification of your education, employment and earnings history; professional licensing, credential and certification checks; drug/alcohol testing results and history; military service; and other information.

### ***Authorization***

I hereby authorize Company to obtain the consumer reports described above about me.

Applicant Name \_\_\_\_\_

Applicant Signature \_\_\_\_\_ Date \_\_\_\_\_



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